



KENMORE PARK SCHOOLS

Premises letting Charges for 2022/2023



Hirers will be charged at the hourly rate

Facilities	Regular Booking Out of School Hours	Community lets Out of School Hours	Occasional lets
Classrooms	£17	If charity number is provided then concession rate applies to the hiring cost of facility type agreed by Governing Body	£17
Main Hall	£60	*	£60
Canteen	£100	*	£100
Carpark/Playground	Fixed rate	*	£50
Utilities	£30.00	*	£30.00
Public Liability Insurance at 7%	7%	*	7%
Deposit		20% or for long term let one month deposit	
Site Staff Costs per hour with on costs	£19.58	*	£19.58
+ Opening and Closing of Premises	£19.58	*	£19.58
NOTE: Night rate must add a third more to the original hourly rate.			

ALL LETTINGS SUBJECT TO “CONDITION OF USE”

Other school facilities and equipment are available to hire on special request there will be a separate charge for equipment such as chairs & tables.

All organisation hiring our facilities are required to provide a copy of their Public Liability insurance certificate or buy into Harrow Council's at 7% of the Facility type.

A discount will be applied to bookings from education providers or charities. Decisions about discounts are at the discretion of Kenmore Park Schools Governing Body (usually 50% except on the staffing costs & utilities).

All premises must be vacated promptly at the allocated hiring hour and left clean, neat and tidy condition.

Self-Calculation

Cost of Hire Formulae = Premise type + Opening & Closing time + Expense = Utilities + Site staff cost + 7% of total hire -if buying into Local Authority Public Liability Insurance.

Note:

Utilities - £30.00 but may change in line with inflation

Car park charge is not discounted and is a single charge irrespective of hours of use.