



KENMORE PARK SCHOOLS

Premises letting Charges for 2024/2025

Hirers will be charged at the hourly rate

Facilities	Regular Booking Out of School Hours	Community lets Out of School Hours	Occasional lets
Classrooms	£17	If charity number is provided then concession rate applies to the hiring cost of facility type agreed by Governing Body	£ 17.00
Main Hall	£60	*	£60
Canteen	£100	*	£100
Carpark/Playground	Fixed rate	*	£50
Playground	Fixed rate	*	£50
Utilities	£30.00	*	£30.00
Public Liability Insurance at 7%	7%	*	7%
Deposit		20% or for long term let one month deposit	
Site Staff Costs per hour with on costs	£23.96	*	£23.96
+ Opening and Closing of Premises	£23.96	*	£23.96
Night rate Plus 1/3rd of original hourly rate.			

ALL LETTINGS SUBJECT TO “CONDITION OF USE”

Other school facilities and equipment are available to hire on special request there will be a separate charge to equipment such as chairs & tables.

All organisation hiring our facilities are required to provide a copy of their Public Liability insurance certificate or buy into Harrow Council's at 7% of the Facility type.

A discount will be applied to bookings from education providers or charities. Decisions about discounts are at the discretion of Kenmore Park Schools Governing Body.

All premises must be vacated promptly at the allocated hiring hour (or an extra charge for a full hour will be added to the invoice, identified from the signing in and out log) and left clean, neat and tidy condition.

Self-Calculation

Cost of Hire Formulae = Premise type + Opening & Closing time + Expense = Utilities + Site staff cost + 7% of Hire -if buying into Local Authority Public Liability Insurance.

Note

Utilities - £30.00 - £35.00 in line with inflation

Car park charge is not discounted and is a single charge irrespective of hours of use.

Approved by the governing body 05.07.24